



Registered charity number 1172792

Art History Link-Up  
**Trustee Application pack**

**November 2018**

**Contents**

About Art History Link-Up.....page 2

Trustee Position.....page 3

Person Specification.....page 4

Application Process.....page 5

Additional Information.....page 6



## Art History Link-Up

Art History Link-Up provides free Art History courses for sixth form state school students in museums and galleries.

We feel that increasing opportunities to learn about art history is important: only eight state schools in the country currently offer History of Art A level. Our programmes offer benefits to a diverse range of students who might not currently have these opportunities: access to the arts, cross-curricular connections, and enhanced skills and career development. After the course, students often choose to pursue the subject at university and/or a career in the arts, keeping the subject and sector alive, diverse and vibrant.

Art History Link-Up works with other cultural organisations to link young people to the art and architecture in public collections: our aim is to promote the benefits and enjoyment of Art History to as wide an audience as possible.

Learning to look and understand our rich visual culture is more important now than ever before – and that this opportunity to learn about art and benefit from it should be available to every young person. We also think that students should come away with a tangible qualification, even when this isn't available at their school.

Art History Link-Up was established during the 2016/17 academic year. Our first scheme 'Art History for Everyone' offers students a taught Extended Project Qualification (EPQ) – equivalent to up to half an A level in UCAS points – alongside two modules of the new A Level Art History course. It is structured around examples of art and architecture which can be experienced and studied at first-hand in our great collections.

'Art History for Everyone' is hosted at The Wallace Collection, funded by The Band Trust, and at the National Gallery, with core funding from The Rothschild Foundation. There is significant demand for places and the majority of students come from 'widening participation' backgrounds.

In 2017 Art History Link-Up began development of a new 'Diploma in Visual Literacy', an accredited award open to students nationwide. This scheme is supported by Scala Arts & Heritage Publishers.

Our work is generously supported by a number of trusts and individuals - for a full list, please see our website.

We don't employ any staff, but work with two part-time teachers and four part-time teaching assistants on a freelance basis. A part-time Chief Executive, working on a similar basis, oversees the day-to-day running of the charity.

## Trustee Positions

Art History Link-Up is looking for a new Trustees to join the Board in early 2019.

Our small Board currently comprises four dedicated individuals, three of whom were appointed at the charity's inception in April 2017, and one further trustee joining in October 2018. After a very successful year, and plans for improvement and expansion, we are looking for a new colleague to join us.

As a member of the Board of Trustees you will have responsibility for:

- Providing strategic oversight and leadership, ensuring that Art History Link-Up pursues its stated objectives.
- Ensuring effective and efficient administration of the charity, including approving the budget, defining goals and targets, evaluating performance, and taking appropriate action to manage risk.
- Taking a limited but hands-on role to support the delivery of certain elements of the charity's work (e.g. marketing, accounting, recruitment).
- Ensure resources are used effectively to ensure the overall financial sustainability of the charity in future years.
- Contributing to and safeguarding the reputation and values of the charity and our partners, being an excellent advocate for Art History Link-Up and the young people we work with.
- Supporting our freelancers and volunteers to help them contribute positively and professionally to the development of the charity and its programme.
- Ensuring that Art History Link-Up operates in accordance with the principles of good governance, complying with its Articles of Association, its safeguarding and recruitment policies, charity law, and any other relevant legislation or regulations.

## Person Specification

The successful candidate will be a strong team player with a range of professional skills and personal qualities. S/he will share our determination to make the study and enjoyment of art history accessible to as many young people as possible.

We are seeking to boost particular skills on the Board and are particularly keen to appoint:

### Accounting and Finance

- An individual with a background in, or sound knowledge of, accounting and finance who can take on the role of Treasurer.

**In addition, all trustees of Art History Link-Up are expected to demonstrate:**

- A proven interest in and enthusiasm for art history and visual culture, with good knowledge of the arts, cultural or heritage sectors.
- Being up to the challenge of a start-up environment, combining an entrepreneurial approach with down-to-earth pragmatism.
- Excellent judgment and the ability to contribute to Board discussion and strategy and policy development.
- An ability to think strategically, appropriately contribute their skills and experience, and follow-through on commitments.
- Excellent communication skills and the ability to work collaboratively and supportively as part of a small team.
- A willingness to take part in fundraising activity and to share our story with national networks, existing/potential supporters, partners and influencers.
- A commitment to diversity and equality and improving access to educational opportunities for people from a range of different backgrounds.

Previous experience as a charitable trustee is desirable but not essential.

## Application

To apply, please provide.

1) A CV of no more than two sides of A4; this should provide details of your educational background, employment history, directorships and trusteeships, membership of professional bodies and details of any publications or awards.

and

2) A supporting covering letter of not more than two sides of A4, setting out how you meet the criteria – please make sure you refer to the trustee responsibilities and person specification above.

Applications should be sent to [chair@arthistorylinkup.org](mailto:chair@arthistorylinkup.org) as soon as possible, and preferably by the end of December 2018. However, applications received after this time may still be considered.

To talk to someone about trustee roles, please contact Susan Adams, Vice Chair of Art History Link-Up on [chair@arthistorylinkup.org](mailto:chair@arthistorylinkup.org) to arrange a phone call.

Successful applicants will be invited to an interview with the Chair and Vice-Chair at a mutually convenient time.

## Additional Information

### Time commitment

Trustees are expected to attend c.8 Board meetings a year in central London (Skype calls can be arranged if necessary).

Additional time will be required to study papers and to be available for providing advice and/or approvals by email in between meetings.

### Remuneration

Trustee roles are unpaid. A term of three years will be offered in accordance with our governing document. Expenses are not usually paid, unless agreed in advance.

### Recruitment policy

This is available to download from our website (in the 'apply' section) at [www.arthistorylinkup.org](http://www.arthistorylinkup.org).

### Equal opportunities

It is the policy of Art History Link-Up to provide equal opportunities for all qualified individuals regardless of race, colour, religion, ethnic or national origin, sexual orientation, age, gender medical condition or disability in accordance with the Equality Guidance Act 2010.

### Charitable status

The charity called Art History Link-Up (charity registration number 1172792) is a Charitable Incorporated Organisation (C.I.O.), registered address The Old Rectory, Wiggonholt, West Sussex RH20 2EL, for more information visit [www.arthistorylinkup.org](http://www.arthistorylinkup.org).

*We look forward to receiving your application.*

